

**MEETING OF THE MOUNT PENN BOROUGH COUNCIL**  
**September 25, 2018**

The Mount Penn Borough Council met in regular session on Tuesday, September 25, 2018 at the Borough Hall. President Staron brought the meeting to order at 7:31 P.M. and led the Pledge of Allegiance. Responding to roll call were Mayor Nowotarski and Council Members: Tom Staron, Roger Reto, Claudia Hurwitz, Jim Cocuzza, Rick Lombardo, and Troy Goodman. Also in attendance were Solicitor Tom Klonis, Secretary Christeena Hauck, and Property Maintenance Inspector Adam Bender. Mr. Dudash did not attend.

**I. AUDIENCE PARTICIPATION:**

- Mr. Dennis Dyer of 1954 Fairview Ave addressed Council regarding the water damage to the street in front of his house. Mr. Dyer explained with the amount of water that rushes down South 20<sup>th</sup> Street, cold patching is not a good solution, as it keeps washing out. Mr. Cocuzza will schedule a meeting with Mr. Mohn to seek a long term solution for this problem.
- Fire Marshal Barry Vogt addressed Council. He may be required to purchase new software and attend training for the software in order to continue his Fire Marshal duties.

**II. APPROVAL OF MINUTES:**

- A. Moved by Mr. Cocuzza and seconded by Mr. Reto that the minutes of September 11, 2018 be approved with the following amendment to the Solid Waste report: The current trash per unit cost is \$195.00 per year. The motion carried unanimously.

**III. FINANCE REPORT:**

- A. Moved by Mr. Reto and seconded by Mr. Cocuzza to approve checks #17806-17821 in the amount of \$26,669.41 dated September 24, 2018, from the General Fund. The motion carried unanimously.

**IV. COMMITTEE REPORTS:**

**A. STREETS:** Mr. Cocuzza reported:

- Mr. Wojchegoski will be ordering signs for the parking lot.
- Mr. Cocuzza made the motion to hire the part time leaf helper, Clark Bussey at a cost not to exceed \$12.00 per hour, providing he passes all the background checks and clearances needed, seconded by Mr. Lombardo. The motion carried unanimously.
- Mr. Cocuzza asked if Council still wants the Road Crew to band the trees. After discussion, it was decided yes.
- The letter of commendation for the Road Crew received from the resident of 49 Butter Lane was read by Mr. Cocuzza.

**B. PARKS & PUBLIC PROPERTY:** No Report.

**C. SOLID WASTE & PUBLIC UTILITIES:** Mr. Goodman reported:

- Karen Baxter at Met Ed has been contacted regarding the poles that need to be replaced.

**D. PERSONNEL:**

- Ms. Hurwitz made the motion to accept, with regret, the resignation letter from Mr. Dudash effective immediately, seconded by Mr. Reto. The motion carried unanimously.
- After discussion, Mr. Goodman made the motion to advertise the Special Meeting to be held October 15, 2018 at 6:30 p.m. for the sole purpose of interviewing for the vacancy on Borough Council: and to advertise the cancellation of the October 30<sup>th</sup> regular scheduled Council meeting that will now be held October 23, 2018 at 7:30 p.m. Letters of interest will be accepted until October 8, 2018 at 4:00 p.m. Ms. Hauck will share the vacancy on Facebook and the Borough's website.

**E. INSURANCE/PENSION:** Ms. Hurwitz reported:

- She will be accepting quotes for the Borough's liability insurance.
- After discussion, Ms. Hurwitz made the motion to accept the 2019 Minimum Municipal Obligation in the amount of \$31,211.00, seconded by Mr. Reto. The motion carried unanimously.
- Mr. Cocuzza made the motion to adopt the agreement with Morgan Stanley-Smith Barney LLC for the Standardized Money Purchase Plan, seconded by Mr. Reto. The motion carried unanimously.
- Mr. Cocuzza made the motion to adopt Resolution #28-18, adopting the retirement plan document prototype and trust #10, seconded by Mr. Reto. The motion carried unanimously.
- Mr. Lombardo made the motion to advertise the ordinance adopting the non-uniform defined contribution pension plan, seconded by Mr. Reto. The motion carried unanimously.

Mr. Staron opened the floor for nominations for Vice President. Mr. Reto nominated Mr. Goodman; Mr. Goodman was not present to accept the nomination. Ms. Hurwitz nominated Mr. Cocuzza for Vice-President of Council, Mr. Reto seconded the nomination. Mr. Staron closed the floor for nominations. Ms. Hurwitz made the motion to nominate Mr. Cocuzza for Vice President of Council, seconded by Mr. Lombardo. The motion carried unanimously.

**F. CODES:**

- Mr. Lombardo reported Mr. Bender has been inspecting the rental properties with Mr. Mohn. Ms. Petrov has been scheduling the inspections and completing the program paperwork.
- Mr. Lombardo thanked Mr. Bender and Mr. Gerhart for their dedication to the community. Both have been called out after hours for emergencies.

**V. LIASION REPORTS:**

**A. Fire Company: No Report.**

**B. MPBMA: No Report.**

**C. AVMA:** Ms. Hurwitz reported Mr. Frankhouser has retired. A new employee was hired and will be obtaining his waste water certification.

**D. Planning Commission: No Report.**

**E. Police Commission:** Mayor Nowotarski reported there is a meeting scheduled October 4<sup>th</sup> and the Chief is in the process of preparing the budget.

**F. MPP: No Report.**

**G. RCAV: No Report.**

**VI. OTHER REPORTS:**

- A. Mayor:** Mayor Nowotarski reported a new crossing guard started on Monday morning.
- B. Motley Associates: No Report.**
- C. Solicitor:** Mr. Klonis asked for a motion for advertising the handicapped parking space at 2432 Fairview Ave. Motioned by Mr. Reto, seconded by Ms. Hurwitz. The motion carried unanimously.
- D. Secretary: No Report.**

**VII. ORDINANCES: None.**

- VIII. RESOLUTIONS: #27-18-Establishing Halloween Curfew and Trick or Treat Night.** Motioned by Ms. Hurwitz, seconded by Mr. Reto. The motion carried unanimously.

**IX. UNFINISHED BUSINESS: None.****X. CORRESPONDENCE: None.****XI. NEW BUSINESS:**

- Mr. Staron reported he had a discussion with Mr. Boyle regarding the Water Authority being in the process of updating the server and security. They will need the Borough office to update their security and operating system. This will be discussed at their next meeting.
- Mayor Nowotarski asked Mr. Klonis if there are any policies regarding appointed officials. Mr. Klonis will report at the next meeting.

- XII. ADJOURNMENT:** Mr. Lombardo made a motion for adjournment at 9:06 P.M., seconded by Mr. Reto. The motion carried unanimously. The next regularly scheduled Council meeting will be held Tuesday, October 9th at 7:30 P.M. at Borough Hall.

Respectfully Submitted,

*Christeena Hauck*