

**MEETING OF THE MOUNT PENN BOROUGH COUNCIL**  
**February 27, 2018**

The Mount Penn Borough Council met in regular session on Tuesday, February 27, 2018 at the Borough Hall. President Staron brought the meeting to order at 7:31 P.M. and led the Pledge of Allegiance. Responding to roll call were Mayor Nowotarski and Council Members: Tom Staron, Mark Dudash, Roger Reto, Claudia Hurwitz, Troy Goodman, and Jim Cocuzza, and Rick Lombardo. Also in attendance were Solicitor Tom Klonis, Police Chief Ray Serafin, Property Maintenance Inspector Adam Bender, and Secretary Christeena Hauck.

**AUDIENCE PARTICIPATION:** Matt Stairiker, representing Lower Alsace Ambulance introduced Missy Zabo as the Ambulance Associations new Director of Operations. He explained the run card changes that will take place. Life Lion, Exeter's Ambulance Service, would not agree to accept the membership or Ambulance Tax of Mount Penn and Lower Alsace residents as payment for service. Lower Alsace Ambulance will be changing the secondary on the run card to City of Reading, who will honor the agreement and not charge any additional fee for service provided. Life Lion would be called to respond after the city in an emergency.

**I. APPROVAL OF MINUTES:**

- Moved by Mr. Reto and seconded by Mr. Dudash that the minutes of January 30, 2018 be approved as presented. The motion carried. Ms. Hurwitz abstained from the vote because she was not present at the January 30<sup>th</sup> meeting.
- Moved by Ms. Hurwitz and seconded by Mr. Reto that the minutes of February 13, 2018 be approved as presented. The motion carried. Mr. Dudash abstained from vote because he was not present at the February 13<sup>th</sup> meeting.

**II. FINANCE REPORT:**

- Moved by Mr. Dudash and seconded by Ms. Hurwitz to approve checks #17592-17599 dated February 15, 2018 in the amount of \$24,079.45; checks # 17600-17616 dated February 26, 2018 in the amount of \$18,952.12 from the General Fund; checks #1258-1261 dated February 15, 2018 in the amount of \$14,027.14; and checks #1262-1264 dated February 26, 2018 in the amount of \$3,815.71 from the Liquid Fuels fund. The motion carried unanimously.
- Moved by Mr. Dudash and seconded by Mr. Reto to accept the January 2018 Treasurer's report. The motion carried unanimously. The following balances were reported:

Checking-	\$ 105,976.92
Savings-	\$ 117,958.11
Liquid Fuels-	\$ 47,408.08
Petty Cash-	\$ .00
Fire Tax	\$ 7,901.72
PIB Loan-	\$ 39,686.70
Ambulance Tax-	\$ 62.04

### III. COMMITTEE REPORTS:

#### A. STREETS:

Ms. Hurwitz reported the following:

- Her meeting with Road Supervisor Wojchegoski went well. She is waiting for daily log sheets and the weekly projection plan to be turned in.
- A complaint was received regarding plow damage to the curbs at 2611 Cumberland Ave on the Hollywood Ave side. Ms. Hurwitz and Mr. Mohn met onsite to inspect the damage. Some of the curb area inspected shows signs of deterioration from water and age. There were a few places that had fresh chips that could use repair. Ms. Hurwitz will contact the homeowner.

#### B. PARKS & PUBLIC PROPERTY: No Report.

#### C. SOLID WASTE & PUBLIC UTILITIES: No Report.

#### D. PERSONNEL: No Report.

#### E. INSURANCE/PENSION: Mr. Cocuzza reported the following:

- He will be meeting with Morgan Stanley to review the pension plan and sign the paperwork as the trustee.
- The Life Long and Short Term Disability insurance were reviewed and a quote was received. After discussion, Mr. Cocuzza will meet with the broker to review the options for discussion at a future meeting.

#### F. CODES: Ms. Hauck questioned what letterhead the Knox box letters will get printed on. After discussion it was determined Mr. Bender's cell phone number will be listed on the letter.

### IV. LIASION REPORTS:

#### A. Fire Company: No Report.

#### B. MPBMA: No Report.

#### C. AVMA: Mr. Goodman reported the board is still in the process of hiring a maintenance person.

#### D. Planning Commission: No Report.

#### E. Police Commission: Mayor Nowotarski reported the next meeting is Thursday, March 1<sup>st</sup> at 7:00 P.M.

#### F. MPP:

- Mr. Dudash reported the Preserve is now meeting at Borough Hall, the next meeting is March 28<sup>th</sup> at 6:30 P.M.
- Mr. Klonis reported he spoke with County Commissioner Barnhardt and the Solicitor's Office regarding Council's concerns with the MPP COG, specifically the financing.

#### G. RCAV: Mr. Cocuzza reminded Council about the Maintenance Agreement. A discussion was held. Mr. Lombardo received a proposal for a maintenance service provider for the park. He will deliver the proposal to Ms. Christof in the Municipal Authority Office.

**V. OTHER REPORTS:**

**A. Mayor:** Mayor Nowotarski reported he received a request for a handicapped parking space at 2250 Woodvale Ave and asked for Council's approval. Mr. Goodman made the motion for the preparation and advertising of the Handicapped Parking Space at 2250 Woodvale Ave, seconded by Mr. Reto. The motion carried unanimously.

**B. Motley Associates: No Report.**

**C. Solicitor: No Report.**

**D. Secretary:** Ms. Hauck reported everyone received the email from Joe Boyle regarding the Source Water Program's educational outreach, and their request for her assistance as a classroom educator. After discussion, Mr. Cocuzza made the motion for Ms. Hauck's participation as a classroom educator, seconded by Ms. Hurwitz. The motion carried unanimously.

**VI. ORDINANCES: # 843** -MS4 Steering Committee Participation and Intergovernmental Cooperation Agreement 2018-2023. Motioned by Mr. Reto, seconded by Mr. Cocuzza. The motion carried unanimously.

**VII. RESOLUTIONS: None.**

**VIII. UNFINISHED BUSINESS: No Report.**

**IX. CORRESPONDENCE: No Report.**

**X. NEW BUSINESS: No Report.**

President Staron called for an Executive Session to discuss personnel at 8:17 P.M. Regular Session resumed at 8:47 P.M. Mr. Reto made the motion to hire Jerry Becker as a Crossing Guard subject to his successfully passing all required background checks, seconded by Mr. Goodman. The motion carried unanimously.

Ms. Hurwitz made the motion to purchase a time clock for the office personnel, seconded by Mr. Reto. The motion carried unanimously.

**XI. ADJOURNMENT:** Ms. Hurwitz made a motion for adjournment at 8:48 P.M., seconded by Mr. Reto. The motion carried unanimously. The next regularly scheduled Council meeting will be held Tuesday, March 13<sup>th</sup> at 7:30 P.M. at Borough Hall.

Respectfully Submitted,

*Christeena Hauck*