

MEETING OF THE MOUNT PENN BOROUGH COUNCIL
August 8, 2017

The Mount Penn Borough Council met in regular session on Tuesday, August 8, 2017 at the Borough Hall. President Staron brought the meeting to order at 7:30 P.M. and led the Pledge of Allegiance. Responding to roll call were Mayor Overley and Council Members: Tom Staron, Mark Dudash, Pete Heizmann, Claudia Hurwitz, Rick Lombardo and Josh Nowotarski. Also in attendance were Solicitor Tom Klonis; Engineering Representative James Mohn and Secretary, Christeena Hauck. Mr. Reto did not attend.

I. AUDIENCE PARTICIPATION:

A. Mr. Thomas Smith, Chairman, Mount Penn Borough Municipal Authority (MPBMA), addressed Council regarding the following:

- The three quotes submitted for the requested rear water office door replacement. He asked Council to accept the quote and pay for the install from Aluminum Associates for \$1,725.00. Mr. Smith explained the door is needed for security. Discussion continued. No action was taken.
- The possibility of Mount Penn enacting a Recreation Tax to help offset any cost that may fall onto the Borough or Water Authority by default if AVCP or AVRCC can no longer afford to maintain Carsonia Park after the master plan. Concern was also expressed about the ability of AVRCC to financially maintain Antietam Pool. The Authority currently maintains 70% of the grounds.
- Ms. Hurwitz questioned the security cameras installed in the lobby without permission from Borough Council. Mr. Smith apologized for not obtaining permission and continued to explain the cameras were for the safety of all employees in the building. After discussion, Mr. Smith was asked, by a consensus of Council, to have the camera moved to record only the front door and the water office customer counter only. Ms. Hurwitz did not agree and wanted the camera to be removed from the lobby.

B. Mr. Charlie Miller of 2448 Grandview Ave addressed Council regarding the depth of pool, the lack of permit, unleashed dogs, and other property maintenance conditions at the rental property next door, 2450 Grandview Ave. After discussion, Mr. Mohn and Mr. Bender will meet to inspect the property.

II. APPROVAL OF MINUTES: Moved by Mr. Nowotarski and seconded Ms. Hurwitz by that the minutes of July 11, 2017 be approved as presented. The motion carried unanimously.

III. FINANCE REPORT:

A. Moved by Mr. Dudash and seconded by Mr. Lombardo to approve checks #17396-17411 in the amount of \$87,948.55; checks #17412-17419 in the amount of \$27,133.01 from the General Fund; checks #1245-1246 in the amount of \$4,637.46 from the Liquid Fuels Fund; check #113 in the amount of \$923.93 from the Ambulance Tax Fund, and check #112 in the amount of \$4,619.31 from the Fire Tax Fund. The motion carried unanimously.

- B. Moved by Mr. Dudash, seconded by Mr. Lombardo to accept the July 2017 Treasurer's report. The motion carried unanimously. The following balances were reported:

Checking-	\$	96,209.74
Savings-	\$	579,963.34
Liquid Fuels-	\$	76,118.02
Petty Cash-	\$	50.00
Fire Tax	\$	12,868.87
PIB Loan-	\$	44,275.88
Ambulance Tax	\$	1,502.43

IV. COMMITTEE REPORTS:

- A. **STREETS:** Mr. Dudash questioned the road work on Fairview Ave. Mr. Mohn reported UGI is required to pave as part of the permit issued; their permit specifies paving.
- B. **BUILDINGS:** No Report.
- C. **LEGISLATIVE:** No Report.
- D. **PARKS & PUBLIC PROPERTY:** No Report.
- E. **PUBLIC UTILITIES:** No Report.
- F. **SOLID WASTE:** Mr. Heizmann reported there has been noticed improvement with the throwing of trash and recycling bins on the part of both haulers. Mr. Heizmann also reported Barta will be installing trash receptacles in both bus sheds in the near future. The road crew will be responsible for emptying the containers.

Mr. Staron called for an Executive Session to discuss personnel and the Krafczek litigation at 8:20 P.M. Regular Session resumed at 9:00 P.M. Ms. Hurwitz made the motion for Mr. Klonis and Mr. Mohn to attend the meeting with Berks County Conservation District at the Krafczek property, seconded by Mr. Lombardo. The motion carried unanimously.

- G. **PERSONNEL:** No Report.
- H. **INSURANCE:** Ms. Hurwitz reported a dividend distribution of \$332.34 was received from EMC, the Borough's insurance carrier.
- I. **PENSION:** Ms. Hurwitz reported she met with Tom White of Morgan Stanley to review the withdraw procedure of the incorrectly deposited Mount Penn Borough Municipal Authority's (MPBMA) pension check. \$4,162.59 was deposited into MPBMA's pension fund along with the interest it would have earned if it were deposited correctly.
- J. **CODES:** No Report.

V. LIASION REPORTS:

- A. **Fire Company:** Chief Waldman reported Mount Penn Fire was awarded a \$22,000.00 federal grant to be used to purchase battery operated tools for the rescue truck.
- B. **MPBMA:** No Report.

C. AVMA: No Report.

D. Planning Commission: No Report.

E. Police Commission: Mayor Overley reported there are some staffing needs within the police department. Mr. Nowotarski added at the Commission meeting that Lower Alsace members asked Mount Penn Council to present some suggestions to increase the manpower for the Police Department. Mr. Klonis suggested the Commission provide Council with numbers for the additional employees. Ms. Hurwitz suggested a full time officer would cost \$150,000.00 including benefits per year. Mr. Staron questioned the progress with Oley Township. Chief Serafin explained the process is still under consideration.

F. MPABA: Mr. Staron reported the Block Party is September 23rd.

G. RCAV: No Report.

VI. OTHER REPORTS:

A. Mayor: Mayor Overley reported National Night Out was very successful. He thanked Chief Serafin and the volunteers. Chief Serafin thanked Ms. Hurwitz for the time spent and the great job she did organizing the event.

B. Motley Associates: Mr. Mohn reported there is a utility meeting scheduled for August 9th with Penn Dot for the portion of Perkiomen from 23rd Street to the Borough Line. Water, sewer, phone, cable, electric will all be present. Mr. Mohn also reported he received plans for the other phase of Perkiomen which included the signal mast arms, handicapped ramps and light changers for emergency vehicles. After discussion, Mr. Nowotarski made the motion to adopt resolution #20-17 Authorizing Thomas Staron to execute PennDOT applications and plans on behalf of Mount Penn Borough, seconded by Ms. Hurwitz. The motion carried.

C. Solicitor: No Report.

D. Secretary: Ms. Hauck reported Mr. Skrincosky's printer/fax needs to again be replaced. He is currently using the Borough's fax machine and copier to print and fax. She would like to get costs for an all in one unit and feels it would save money spent on cartridges for four different machines. The current color printer cartridge costs \$200 plus for each of the four that need replacement. Mr. Skrincosky would be networked to the new machine. Council agreed to review costs for the 2018 budget.

VII. ORDINANCES: #840 Registration of Default Mortgage- Motioned by Mr. Nowotarski, seconded by Mr. Lombardo. The motion carried unanimously.

VIII. RESOLUTIONS: None.

IX. UNFINISHED BUSINESS: Ms. Hurwitz reported she is continuing to research the Hometown Heroes banner program and will report more at a future meeting.

X. CORRESPONDENCE: A letter was submitted by Mr. Richard Hart of 2447 Perkiomen Ave, requesting Council change the occupancy of his building. Mr. Mohn reported he inspected 2447 Perkiomen Ave for the occupancy spaces at the owner's request. The building has office space on the first and second floor, and an apartment on the third floor. After discussion, Mr. Nowotarski made the motion to change the occupancy of 2447 Perkiomen Ave to two units effective August 8, 2017, seconded by Mr. Lombardo. The motion carried unanimously. Ms. Hauck will inform the Municipal Authority of this change so that they may adjust their records accordingly.

XI. NEW BUSINESS: Ms. Hurwitz reported Ms. Styer was interested in starting a program to introduce students to local government. Antietam School District would offer a class on local government. The students eventually would be attending a meeting or tour the Municipal office. Ms. Hurwitz suggested Ms. Hauck would be the most suited to attend the few meetings required to get the program started. After discussion, Ms. Hurwitz made the motion for Ms. Hauck to attend the meetings and receive overtime compensation if an after work meeting is required, seconded by Mr. Lombardo. The motion carried unanimously.

XII. ADJOURNMENT: Ms. Hurwitz made a motion for adjournment at 9:32 P.M., seconded by Mr. Heizmann. The motion carried unanimously. The next regularly scheduled Council meeting will be held Tuesday, September 12, 2017 at 7:30 P.M. at Borough Hall.

Respectfully Submitted,

Christeena Hauck